



**DEPARTMENT OF BUSINESS AND INDUSTRY
TAXICAB AUTHORITY**

**UNCLASSIFIED JOB ANNOUNCEMENT
Posted – July 9, 2025**

Deputy Division Administrator

RECRUITMENT OPEN TO:

This is an open competitive recruitment, open to all qualified applicants. This is a full-time position that is appointed by and serves at the pleasure of the Division Administrator, Taxicab Authority.

AGENCY RESPONSIBILITIES:

The Taxicab Authority (TA) is responsible for regulating the taxicab industry in counties whose population is 700,000 or more. The mission of the TA is to provide for the safety, comfort, and convenience of the taxicab users through the regulation of the taxicab industry in Clark County, including issuing, and transferring Certificates of Public Convenience and necessity to and between taxicab companies; determining the number of taxicabs authorized per certificated company; issuing, suspending and revoking drivers' permits; determining the safety, mechanical operation, and comfort standards of taxicabs; determining the fares to be charged; and conducting criminal investigations in conjunction with other law enforcement agencies

APPROXIMATE ANNUAL SALARY:

Up to \$124,068.00 plus benefits * *(Salary range reflects retirement (PERS) contributions by both the employee and employer. An employer paid contribution plan is also available with a reduced gross salary.)*

BENEFITS:

The State benefits package includes a retirement system, paid health, vision, dental, life and disability insurance, 12 paid holidays, and paid sick and annual leave. Other employee-paid benefits such as deferred compensation plans are also available.

POSITION LOCATION: Las Vegas, Nevada

POSITION DESCRIPTION:

The Deputy Division Administrator will have positional authority and ability to make decisions regarding divisional needs in the absence of the Administrator to include working with existing staff to provide optimization in workflows and provide better operational efficiencies of the Agency. The incumbent will oversee the following Departments: Compliance Enforcement, Vehicle Inspections, Administration, and any other department the Administrator may deem necessary.

TO QUALIFY:

1. You must have a Peace Officer Standards Training (POST) Certification in the State of Nevada or can pass the POST reciprocity test upon being hired.
2. A minimum of five (5) years of management experience.
3. Awareness of State Standards and Regulations
4. Knowledge and usage of software programs such as Microsoft Office Suite, Adobe Acrobat Professional, and other web-based applications pertaining to the transportation industry.
5. Excellent administrative, oral and written communication, management, and organizational skills.
6. Excellent human relations skills with demonstrated ability to build effective working relationships inside and outside state government.
7. Ability to resolve personnel matters utilizing above average interpersonal skills.

PREFERRED EDUCATION AND QUALIFICATIONS:

1. A bachelor's degree from an accredited college or university.
2. Familiarity with working with governmental agencies along with supervision of a law enforcement entity.
3. Understanding of the complexities of moving high volumes of people with various modes of transportation and familiarity with transportation technology systems.

LETTERS OF INTEREST

All letters of interest and resumes will be accepted on a first-come, first-served basis. Hiring may occur at any time during the recruitment process. Resume must include a detailed description of employment history to include name and addresses of employers including reasons for leaving, scope of responsibility, salary history, and professional references.

TO APPLY:

Please submit a resume, letter of interest, and three (3) professional references to:

Mail your documents to: State of Nevada Taxicab Authority, Attn: Todd Park, 2090 East Flamingo Road, Suite 200, Las Vegas, NV 89119

OR

Email your documents to: tapark@taxi.state.nv.us

In the subject line, please reference: Deputy Division Administrator, Taxicab Authority

The State of Nevada is an equal opportunity employer dedicated to building diverse, inclusive, and innovative work environments with employees who reflect our communities and enthusiastically serve them. All applicants are considered without regard to race, color, national origin, religion or belief, age, disability, sex, sexual orientation, gender identity or expression, pregnancy, domestic partnership, genetic information (GINA), or compensation and/or wages.